



LITHGOW CITY COUNCIL

## AGENDA

FINANCE AND SERVICES COMMITTEE  
MEETING OF COUNCIL

TO BE HELD AT

THE ADMINISTRATION CENTRE, LITHGOW

ON

04 SEPTEMBER 2006

AT 7.00pm

---

# AGENDA

---

**PRESENT**

**QUESTIONS FROM THE PUBLIC GALLERY**

**PRESENTATIONS**

**CONFIRMATION OF THE MINUTES OF THE FINANCE AND SERVICES  
COMMITTEE MEETING OF COUNCIL HELD ON 7 AUGUST 2006**

**DECLARATION OF INTEREST**

**NOTICES OF MOTION - NIL**

**NOTICES OF RESCISSION - ADI Chimney**

**CORRESPONDENCE AND REPORTS**

General Manager Reports  
Regional Services Reports  
Community and Corporate Services Reports

**REPORTS FROM DELEGATES - NIL**

**COMMITTEE MEETINGS**

Traffic Authority Local Committee

**QUESTIONS WITHOUT NOTICE**

---

---

# TABLE OF CONTENTS

---

<u>ITEM</u>	<u>TITLE</u>	<u>PAGE</u>
	<u>NOTICES OF RESCISSION</u>	<u>3</u>
<u>ITEM:1</u>	<u>NOTICE OF MOTION TO RESCIND A RESOLUTION</u>	<u>3</u>
	<u>GENERAL MANAGER REPORTS</u>	<u>6</u>
<u>ITEM:2</u>	<u>GM - 04/09/06 - RECOVERY OF LOW USAGE PAYPHONES BY TELSTRA</u>	<u>6</u>
	<u>REGIONAL SERVICES REPORTS</u>	<u>7</u>
<u>ITEM:3</u>	<u>REG - 04/09/06 LAMBERTS GULLY COMMUNITY CONSULTATIVE COMMITTEE</u>	<u>7</u>
	<u>RECOMMENDATION</u>	<u>8</u>
<u>ITEM:4</u>	<u>REG - 04/09/2006 DEVELOPMENT &amp; CONSTRUCTION APPROVALS</u>	<u>9</u>
<u>ITEM:5</u>	<u>REG - 04/09/2006 - LITHGOW LOCAL GOVERNMENT WATER USAGE</u>	<u>11</u>
<u>ITEM:6</u>	<u>REG - 04/09/06 - DEVELOPMENT APPLICATIONS RECEIVED</u>	<u>13</u>
<u>ITEM:7</u>	<u>REG - 04/09/06 - 2006/07 CIVIL CONSTRUCTION WORKS PROGRAM</u>	<u>14</u>
	<u>COMMUNITY AND CORPORATE SERVICES REPORTS</u>	<u>17</u>
<u>ITEM:8</u>	<u>COMM - 04/09/06 - SEC 356 DONATIONS TO 15/08/06</u>	<u>17</u>
<u>ITEM:9</u>	<u>COMM- 04/09/06 - REQUEST FOR COUNCIL TO CONTINUE TO ACT AS GUARANTOR FOR LITHGOW HOCKEY ASSOCIATION</u>	<u>20</u>
<u>ITEM: 10</u>	<u>CORP – 04/09/2006 – ORGANISATIONAL VALUES</u>	<u>22</u>
	<u>COMMITTEE MEETINGS</u>	<u>23</u>
<u>ITEM:11</u>	<u>REG - 04/09/06 - TRAFFIC AUTHORITY LOCAL COMMITTEE TO BE HELD ON THURSDAY 13 JULY 2006</u>	<u>23</u>

---

## **NOTICES OF RESCISSION**

### **ITEM:1 NOTICE OF MOTION TO RESCIND A RESOLUTION**

---

#### **REFERENCE**

NIL

#### **COMMENTARY**

Councillors were all invited to a presentation from ADI on 21 August 2006 at which additional information on the condition and cost to repair the Chimney on the ADI site in Lithgow was detailed by ADI.

Council should note that ADI raised significant concerns regarding safety issues if the chimney is retained and action has already been taken to isolate the immediate vicinity around the chimney due to ADI's assessment of the instability of the structure. Such is the condition of the chimney that ADI reported inspections of the capping of the chimney have resulted in the identification of broken cast iron pieces in excess of 3kg have already broken away from the capping and that there are significant structural cracking evident.

ADI indicated it would consider partial relocation of the chimney to another area on the site - or use of bricks in the chimney in a formation to commemorate the chimney. They also indicated they could consider how to record the chimney by photographic means or commissioning a painting of the chimney may also be considered.

Therefore, in light of this information the rescission motion was submitted to Council for consideration and further debate.

#### **MOTION**

In accordance with the provisions of Section 372 of the Local Government Act 1993 we, the undersigned Councillors, hereby provide notice of motion to rescind resolutions No 06-205 carried at Councils Policy and Strategy Committee Meeting of 3 July 2006 and no 06-247 of the Policy and Strategy Committee Meeting of 7 August 2006 regarding the development application to demolish the ADI Chimney.

#### **POLICY IMPLICATIONS**

NIL

#### **FINANCIAL IMPLICATIONS**

NIL

#### **LEGAL IMPLICATIONS**

NIL

## **ATTACHMENTS**

1. The Notice of Motion Signatories

## **RECOMMENDATION**

### **THAT:**

1. In accordance with Councils draft policy "calling in Development Applications by Councillors", requiring the notification by three councillors of the calling up of a development application, Council notes that Councillors undersigned seek to have the development application for demolition of the chimney referred to a Finance and Services Committee meeting for determination of Council.
2. The General Manager participate in discussion with ADI to determine an appropriate memorial/record if the chimney and that the proposed outcome for the memorial be presented to Council for consideration.

**SIGNED**

Councillor name: Mayor N. Castle

Signature: N. Castle

Councillor name: Councillor A. Thompson

Signature: A. Thompson

Councillor name: Councillor H. Fisher

Signature: H. Fisher

DATE: 25 . 8 . 06 .

## GENERAL MANAGER REPORTS

ITEM:2           GM - 04/09/06 - RECOVERY OF LOW USAGE PAYPHONES BY  
                  TELSTRA

---

### REFERENCE

NIL

### SUMMARY

This report outlines correspondence received from the Federal Member for Calare regard payphones.

### COMMENTARY

On behalf of Council the Federal Member for Calare made representations to Telstra and has been advised that Telstra will be standing by their original decision and the phones will not be reinstated.

Telstra also stated that the payphones in question had showed a significant decline in use and the ongoing costs such as coin collection, cleaning maintenance and repair of damage had increased. Therefore the level of usage did not cover the cost of keeping them in their current locations.

However the member for Federal Member was advised that there are no plans for the removal of any further payphones in the LGA area this year, including Lidsdale.

The Federal Member cannot see any way the removed phones would be reinstated but hopes Council can help monitor the situation in regard to remaining phones during the year and into 2007.

### POLICY IMPLICATIONS

NIL

### FINANCIAL IMPLICATIONS

NIL

### LEGAL IMPLICATIONS

NIL

### ATTACHMENTS

NIL

### RECOMMENDATION

**THAT** the information be received.

## REGIONAL SERVICES REPORTS

### ITEM:3            **REG - 04/09/06 LAMBERTS GULLY COMMUNITY CONSULTATIVE COMMITTEE**

---

#### **SUMMARY**

Previously, the State Government approved an application from Springvale Coal Pty Ltd. for the extension of an Open Cut Coal Mine, known as Lamberts Gully Mine. As part of the conditions of consent a Community Consultative Committee (CCC) is to be formed. At its Finance and Services Committee of 3 July 2006 it was resolved that:

“Council nominate Councillor H K Fisher and the General Manager as nominees for Council on the Community Consultative Committee for the Lamberts Gully Open Cut Mine.”

This report seeks Council's comment on the company's approach toward setting up the remainder of the CCC.

#### **COMMENTARY**

As part of conditions of consent placed on the Lamberts Gully Open Cut Coal Mine approval the CCC shall include 4 representatives from the local community, whose appointment has been approved by the Council. The conditions also provide an option in relation to the Chairperson of the committee being either an independent or Council representative.

As part of the correspondence submitted by the company it has been requested that Council comment on the process by which the company propose to establish the committee. Springvale Coal proposes to contact all residents within a 2km radius calling for prospective members to join the CCC. Currently, Council chairs the CCC for the Pinedale Open Cut Mine which is situated adjacent to the Lamberts Gully operations.

For the purposes of simplicity the company may seek to look at nominating the same committee (all current members own property within 2km's of both operations) as that of Pinedale. This has the advantage of simplifying the process by having the same community representation on both committees whilst not complicating the matter of concerned residents contacting the wrong committee member elected should they have mine related concerns. Furthermore, it would be advantageous for the Council representative to be chair of both committees.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

#### **LEGAL IMPLICATIONS**

This committee is a requirement attached to the development approval. Under these conditions the Committee must be established prior to the development beginning operations. The numbers of persons on the committee are set by the consent and could not be altered except by the modification process.



**RECOMMENDATION**

**THAT** Council indicate to the company that including the delegates currently sitting on the Pinedale Community Consultative Committee into the Lamberts Gully Community Consultative Committee simplifies the processes involved and that Council would prefer its representative to be the chair of the Lamberts Gully Community Consultative Committee.

**ITEM:4                    REG - 04/09/2006 DEVELOPMENT & CONSTRUCTION APPROVALS**

**REPORT**

**Purpose of Report**

The following Development Applications and Combined Development/Construction Certificate Applications have been approved subject to compliance with the requirements of the Environmental Planning and Assessment Act 1979, the Mine Subsidence Act, where applicable, and any special conditions.

DA NUMBER	OWNERS NAME	SITE ADDRESS	PROPOSAL	APPROVAL TIME (DAYS)
212/06	SG MCKINNON	172 BLACKHEATH CREEK ROAD, LITTLE HARTLEY	DWELLING	16
263/06	S CARDILE	14 HENNING CRESCENT, WALLERAWANG	DWELLING	5
168/06	GT & KJ SIMMONS	11 DONALD STREET, LITHGOW	COLOURBOND INDUSTRIAL SHED	56
235/06	A & CM WHEELER	16 THORNTON AVENUE, LITHGOW	PATIO COVER	24
276/06	G & RS HOULISON	18 WINDARRA PLACE, MARRANGAROO	PATIO	11
281/06	WG DICK	131 MORT STREET LITHGOW	RENOVATIONS TO EXISTING BUILDING	4
542/05	WESTFUND P/L	120 MAIN STREET, LITHGOW	THIRD FLOOR RESIDENTIAL APARTMENTS	21
177/06	AGONIC HOLDINGS	2281 GREAT WESTERN HIGHWAY, MT LAMBIE	DWELLING & GARAGE	32
229/06	RJ & MC THEOBALD	46 LYON PARADE, WALLERAWANG	PATIO COVER	6
257/06	RR & TL CASE	13 CHIVERS CLOSE, LITHGOW	PATIO CAOVER	6
240/06	H DOUGHERTY	208 MAIN STREET, LITHGOW	ALTERATIONS TO COMMERCIAL BUILDING	8
203/06	I WILLIAMS	140 CUTHILL RD, RYDAL	5 LOT SUBDIVISION	46
161/06	G D BOYD	LOT 154, CULLENBENBONG RD, KANIMBLA VALLEY	2 LOT SUBDIVISION	41
285/06	PA & KA MCLACHLAN	579 BACK CULLEN ROAD, PORTLAND	GARAGE	6
504/05	JEFF CRANE	43 MAIN STREET, LITHGOW	MARTIAL ARTS TRAINING CENTRE	38
197/06	DAVID MILLER	LOT 1 & LOT 4 FULLAGHER AVE, LITHGOW	BOUNDARY ADJUSTMENT	11
191/06	D & K HOLLAND	LOT 4, GEMALONG CLOSE, MARRANGAROO	DWELLING	37
104/06	J ARKLEY-SMITH	183 MORT STREET, LITHGOW	COMMERCIAL PREMISES – TAX AGENT	33

**AGENDA – FINANCE AND SERVICES COMMITTEE MEETING OF COUNCIL**

246/06	M & S TOFLER	2297 GREAT WESTERN HWY, LITTLE HARTLEY	CONVERSION TO GENERAL STORE	33
169/06	B A JOHNSON	85A CRANBROOK PARK ROAD, LITTLE HARTLEY	FARM SHEDS	50
270/06	MS PALMER	18 MAPLE CRESCENT, LITHGOW	GARAGE/WORKSHOP	11
207/06	G & L CROSS	82 WRIGHTS ROAD, LITHGOW	EXTENSION TO DWELLING	21
94/06	CA & AM BLAKE	5016 CASTLEREAGH HIGHWAY, CAPERTEE	DWELLING	7
199/06	HJ MOORE	"BIMBADEEN" 941 SODWALLS ROAD, TARANA	DUAL OCCUPANCY	29
220/06	D & R HORTON	25 HENDERSON PLACE, LITHGOW	DWELLING	12
259/06	P & K PILBEAM	ROBERTSON STREET, LITHGOW	DWELLING	10
261/06	RM CAHOUN	14 READ AVENUE, LITHGOW	DWELLING	40

<b>Total Estimated Cost:</b>	<b>\$2,906,862</b>
<b>Average Approval Time</b>	<b>19 days</b>
<b>Total Cost of Approvals from 1/01/06</b>	<b>\$17,723,137</b>
<b>No. of Applications from 1/01/2006</b>	<b>396</b>

**RECOMMENDATION**

**THAT** the information be received

**ITEM:5            REG - 04/09/2006 - LITHGOW LOCAL GOVERNMENT WATER USAGE**

**REPORT FROM: Strategic Engineer – L. Kearney**

---

**REFERENCE**

Nil

**SUMMARY**

Comparison of figures for 2005 and 2006 for water usage within the Lithgow Local Government area.

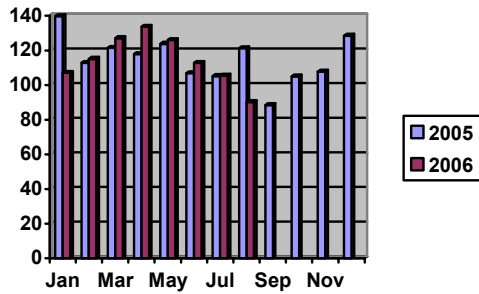
**COMMENTARY**

Lithgow Local Government Area Water Usage, including use from Farmers Creek Dam and Fish River Water Supply. It should be noted that Council's maximum annual allocation of water from the Fish River Water Supply is 2,092 megalitres, and to date, Council has utilised 599 megalitres of water from this supply, equating to approximately 29% of its annual allocation.

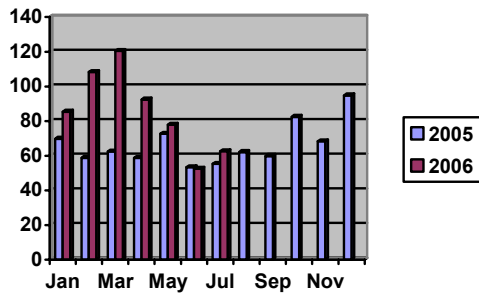
	2005			2006		
	Farmers Creek Dam (ML)	Fish River Water Supply (ML)	Total (ML)	Farmers Creek Dam (ML)	Fish River Water Supply (ML)	Total (ML)
January	139.745	69.753	<b>209.498</b>	107.086	85.456	<b>192.542</b>
February	112.835	58.864	<b>171.699</b>	115.126	108.236	<b>223.362</b>
March	121.438	62.414	<b>183.852</b>	127.115	120.423	<b>247.538</b>
April	117.836	58.763	<b>176.599</b>	133.557	92.345	<b>225.902</b>
May	123.884	72.694	<b>196.578</b>	125.966	77.810	<b>203.776</b>
June	106.872	53.392	<b>160.264</b>	112.814	52.381	<b>165.195</b>
July	105.235	55.289	<b>160.524</b>	105.382	62.530	<b>167.912</b>
August	121.397	62.105	<b>183.484</b>	90.220*		<b>90.220*</b>
September	88.470	59.817	<b>148.287</b>			
October	104.953	82.421	<b>187.374</b>			
November	107.772	68.302	<b>176.074</b>			
December	128.566	94.874	<b>223.440</b>			
<b>TOTAL (ML)</b>	<b>1,379.003</b>	<b>798.688</b>	<b>2,177.691</b>	<b>917.266*</b>	<b>599.181</b>	<b>1,516.447*</b>

\*Usage to 24 August 2006

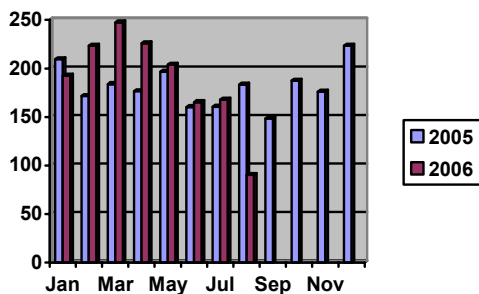
Farmers Creek Dam Usage (ML)



Fish River Water Supply Usage (ML)



Total Water Consumption in Lithgow LGA (ML)



Farmers Creek Dam is currently at 84% of its full capacity and Oberon Dam is currently at 37.6% of its full capacity.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**LEGAL IMPLICATIONS**

Nil

**RECOMMENDATION**

**THAT** the information be received.

**ITEM:6            REG - 04/09/06 - DEVELOPMENT APPLICATIONS RECEIVED**

**REPORT FROM: ACTING GROUP MANAGER REGIONAL SERVICES - ANDREW MUIR**

---

**SUMMARY**

To inform the Council of recently submitted development applications.

**COMMENTARY**

In order to keep the Council informed of current development proposals, the following list is provided of development applications which have been received after the last report to the Finance and Services Committee on 7 August 2006. The list excludes dwellings, additions, carports and associated residential proposals or proposals of a minor nature.

<b>Significant Development Applications received</b>			
<b>DA No.</b>	<b>Date Received</b>	<b>Proposal</b>	<b>Property</b>
287/06DACC	02/08/06	Shop Fitout	156 Main Street, Lithgow
291/06DA	10/08/2006	12 Lot Subdivision	2430 Great Western Hwy, Lithgow
292/06DA	10/08/2006	2 Lot Subdivision	175 Jerrys Meadow Rd, Sodwalls
296/06DA	23/08/2006	Boundary Adjustment	Wallerawang Power Stn, Main Street, Wallerawang
297/06DA	25/08/2006	Restricted Premises – Adult Shop	L1, DP530041 - Main Street, Lithgow
299/06DACC	17/08/2006	Renew & Realign Awning	Court House Hotel, Main Street, Lithgow
309/06DACC	25/08/2006	3 Flagpoles	Chifley Road, Lithgow
310/06DACC	25/08/2006	Shopfit Out – Noodle Bar	131 Main Street, Lithgow
311/06DACC	25/08/2006	3 Flagpoles	-McDonalds – Great Western Hwy, Lithgow

If Councillors wish to receive more detailed information on any of the aforementioned applications, then this can be provided.

**POLICY IMPLICATIONS**

There are no policy implications as a result of this Report, however, the development applications will be assessed in light of any applicable policies.

**FINANCIAL IMPLICATIONS**

The costs involved in processing the development applications are the only financial implications at this stage. These costs are budgeted for in the 2006/07 Recurrent Budget.

**LEGAL IMPLICATIONS**

The applications are subject to the requirements of the Environmental Planning and Assessment Act 1979.

**RECOMMENDATION**

**THAT** the information be received.

**ITEM:7            REG - 04/09/06 - 2006/07 CIVIL CONSTRUCTION WORKS PROGRAM**

**REPORT FROM: ANDREW MUIR - ACTING GROUP MANAGER REGIONAL SERVICES**

---

**SUMMARY**

To advise Council of the Construction Works program proposed in its Operations, Water and Waste Water programs for the remainder of the 2006/2007 financial year.

**COMMENTARY**

Construction programs have been prepared for major works proposed in 2006/2007 in the Operations, Water & Waste Water areas. The proposed programs are reported for Council's information.

**Operations**

Since the adoption of the 2006/2007 Management Plan Council's construction team has concentrated its roadwork's construction on the Dark Corner project which involves the construction of a total of 5.7 kilometres of road funded partially by Forests NSW. There are some issues that need to be negotiated with Forests NSW to secure the future of this project and works will now cease after the reconstruction of 2.3km which will be sealed later in the year. The balance of the works program has been prepared for remaining projects in the current financial year which is attached to the business paper.

The program is ambitious and proposes to utilise Council's own labour and plant except in situations requiring specialist input or use of specialist plant. Roads to Recovery funding is proposed to be spread on several projects as follows:

<b>Roads to Recovery</b>	
Glen Davis Road	\$180,000
Mills Street - Footbridge	\$40,000
Blackheath Creek Road	\$135,000
Diamond Swamp Road	\$25,000
Martins Road	\$20,000

The works on Glen Davis Road are proposed to be maximised by utilising Council's Management Plan allocation of \$90,749 for preparatory works and rolling the project over by commencing in late 2006/2007 and finishing in early 2007/2008 as an additional \$100,000 is proposed in the second year of the three year financial plan. This additional \$100,000 is of course reliant on Council's formal approval of its inclusion in the draft budget for 2007/2008.

Also of interest is a total amount of \$60,000 part funded from Roads to Recovery for the replacement of the footbridge at Mills Street. This has a relationship to a question raised by Councillor Fisher recently in regard to the blocking of a traditional access track by a resident in the area. In summary, it would appear likely that the creek bank is also the property boundary

and whilst formal surveys and legal advice could be obtained it appears that a better result can be achieved by replacing the footbridge in Mills Street and constructing a pedestrian/cycle linkage from the vehicular bridge in Island Parade.

Councillors may note from perusing the 2006/2007 Management Plan that an amount of \$188,000 was to be expended from Roads to Recovery funding on Wolgan Road. As the Emirates project has been delayed it is proposed to reallocate the funding in the current financial year and apply Roads to Recovery funding to Wolgan Road in 2007/2008.

It is also proposed to utilise Council's construction staff and plant as much as possible on major projects such as Stage 2 of the flood mitigation works for Farmers Creek and various civil works at the proposed Blackman's Flat Waste Facility.

### **Water**

The most challenging project for the Water program is the construction of a new reservoir at South Bowenfels. The Department of Commerce is undertaking a project management role and following the successful negotiation with landholders the tender process will commence shortly following the finalisation of survey works. Once again it is hoped that Council resources can be utilised for part of the project. In addition to this project a reticulation pipeline is also under investigation.

Another very important project relates to works at the Water Treatment Plant in order to comply with a Pollution Reduction Program implemented by the Environment Protection Authority to protect Farmers Creek from residual backwash material and sludge created in the water treatment process.

### **Waste Water**

The most significant projects in the Waste Water program relate to major upgrade works at Lithgow and Wallerawang Sewerage Treatment Plants. The works at Lithgow are described in a separate report in the business paper and the Wallerawang upgrade may be subject to review.

## **POLICY IMPLICATIONS**

No specific policy implications arise as a result of this report.

## **FINANCIAL IMPLICATIONS**

The total of the program for Civil Construction is \$5,128,721, \$1,826,158 for Water and \$10,240,243 for Waste Water. The sources of funding are indicated in the individual programs attached.

## **LEGAL IMPLICATIONS**

Matters such as the upgrades at Lithgow and Wallerawang Sewerage Treatment Plant are subject to Environment Protection Licences and Pollution Reduction programs. It is envisaged that these programs may need to be discussed with the Environment Protection Authority to discuss variations to timetables for completion.

## **CONCLUSION**

Whilst every attempt will be made to carry out the works programs in accordance with the timelines proposed there must be some degree of flexibility given the issues that may arise. However, the programs represent a commitment to strategically planning major works and making this information available to the Council and the community.



They will be placed on Council's website so that members of the community may be informed of major upcoming works planned for the year. A similar project with regard to rural roads maintenance is also nearing completion.

## **ATTACHMENTS**

1. Works programs for Operations, Water and Waste Water Programs for 2006/2007

## **RECOMMENDATION**

**THAT** Council note the proposed Works programs for the Operations, Water and Waste Water programs for 2006/2007.

**COMMUNITY AND CORPORATE SERVICES REPORTS**

**ITEM:8            COMM - 04/09/06 - SEC 356 DONATIONS TO 15/08/06**

**REPORT FROM: CAROL FARNSWORTH - MANAGER INTERNAL SERVICES**

**SUMMARY**

To advise Council of payments allocated in 2006-07 from Sec 356 donations which have been approved by delegate authority or Council resolution and to further seek Council consideration for current requests.

**PREVIOUS COUNCIL CONSIDERATION**

Min 06-183: 19 June 2006 2006-09 Management Plan

**REPORT**

Council allocated \$20,000 in the 2006-09 Management Plan for donations approved under Section 356 of the Local Government Act.

As at 15 August 2006 the following payments have been made:

DATE	ORGANISATION	ASSISTANCE	AMOUNT
<b>Management Plan Allocation 2006-07</b>			<b>\$20,000.00</b>
24.07.06	GLATSIC Naidoc Week	Cont :Min 06-162 05.06.06	500.00
04.08.06	Lithgow High School	Presentation Day : Delegation	50.00
07.08.06	Bicentennial National Trail	Refund DA Fees: Min 06-229	261.95
<b>Total: Sec 356 Donations to 15 August 2006</b>			<b>\$811.95</b>
<b>2006-07 Allocation Remaining</b>			<b><u>\$19,188.05</u></b>

Council is in receipt of the following requests for assistance and determination is required:

1. Lithgow Country Women's Association  
 Equivalent of 2005/06 General fund rates which has been provided in past years  
 Recommended donation of: \$417.21
  
2. Wallerawang Country Women's Association  
 Equivalent of 2005/06 General fund rates which has been provided in past years  
 Recommended donation of: \$408.69

3. Portland & District Motor Sports Club Inc  
Race Sponsorship  
Recommended donation of: \$60.00
4. Lithgow & District Poultry Club  
Trophy purchase for Annual show which has been provided in past years  
Recommended donation of: \$300.00
5. Lithgow Primary School  
Contribution for fete. Council policy lists donations to schools for end of year presentations only.  
Recommended donation of: Nil
6. Lithgow Golf Club  
Lithgow Golf Open sponsorship 15.10.06 which has been provided in past years.  
Recommended donation of: \$1,000 following appropriate advertising
7. Crystal Theatre Community Cinema  
Contribution to 'Thomas' organ purchase for Crystal Theatre  
Recommended donation of: \$500
8. Capertee & District Progress Assoc  
Request for disabled access ramp of \$2,000 not to be funded from hall improvements allocation of \$10,000 previously made to the Capertee & District Progress Assoc Inc.  
Regional Services have indicated the funds for the ramp will be allocated from 2006/07 maintenance allocations.  
Recommended donation of: Nil
9. Lithgow Greyhound Club  
Assistance with Rates and Water accounts  
Recommended donation of: \$4,350

Council Officers recently received a deputation from the Lithgow Greyhound Club and the Lithgow Soccer Club with regard to the high water / sewer accounts being received on the property owned by the Workers Greyhound Club.

Water and sewerage accounts for Jun - Dec 2005 and Jan - Jun 2006 were \$7,509.62 and \$1,222.62 respectively. Water usage on the site was excessive due to the large volumes of water used watering the inside area of the track and both bodies have now implemented measures to monitor water usage weekly. This has proven to be very effective and the results are shown by the reduction in the Jan - Jun account.

Since the meeting of the 9 August 2006 the Greyhound Club have submitted a Financial Assistance application and are requesting Council provide financial assistance as in past years which has been between \$5,000 and \$10,000. No allocation was made by Council in the 2006-07 Management Plan. Should financial assistance be considered on this occasion it may be appropriate to reimburse the equivalent of half of the water / sewer usage for 2005/06 ie \$4,350.00

### **Public Consultation**

Advertising to be conducted for any donations to made businesses.

### **Budget & Financial Aspects**

Sec 356 donations of \$811.95 have been made as at 15 August 2006, from \$20,000 allocated in the 2006/07 Management Plan, \$19,188.05 remains unallocated.

### **ATTACHMENTS**

Nil

### **RECOMMENDATION**

#### **THAT**

- 1) Council note donations of \$811.95 made under Sec 356 to 15 August 2006
- 2) Following appropriate advertising for donations made to businesses Council grant funds from Sec 356 as follows:

<b>ITEM</b>	<b>ORGANISATION</b>	<b>AMOUNT</b>
1)	Lithgow Country Womens Assoc	\$417.21
2)	Wallerawang Country Womens Assoc	\$408.69
3)	Portland & Dist Motor Sports Club	\$60.00
4)	Lithgow & Dist Poultry Club	\$300.00
6)	Lithgow Golf Club Open	\$1,000.00
7)	Crystal Theatre Comm Cinema	\$500.00
10)	Lithgow Greyhound Club	\$4,350.00
	<b>TOTAL</b>	<b>\$7,035.90</b>

**ITEM:9            COMM- 04/09/06 - REQUEST FOR COUNCIL TO CONTINUE TO ACT AS GUARANTOR FOR LITHGOW HOCKEY ASSOCIATION**

**Report by Group Manager Community and Corporate – K. Woolley**

---

**REFERENCE**

Min 864 – 22 November 1999

**SUMMARY**

To advise Council of a report for the LHC for Council to act as Guarantor of a loan for an upgraded Hockey Pitch. This report will recommend council agree to the request.

**COMMENTARY**

Council has been advised by the Lithgow Hockey Association that they intend to upgrade a second pitch to enable the installation of a further water- based pitch at the Glanmire site. The Association upgraded one pitch to a water-based pitch in 1999 and has been successful in attracting strong use of the facility since the upgrade occurred.

The Association has indicated it will seek funding through the Department of Sport and Recreation to gather a substantial part of the necessary funds estimated to be in the vicinity of \$550,000 to create a second water-based pitch.

The attached letter from the Association indicates the scope of the project and the request to Council act as guarantor for the loan required of an estimated \$275,000.

At a meeting with members of the Association, Council staff were advised of the options the Association had considered regarding upgrading the existing surface or replacing with a water-based surface. The Association has assessed that a second water-based pitch will provide greater serviceability and usage for the facility into the future. The water-based pitches are better quality and a preferred surface for players. They are a better surface for ensuring player safety is at a high level.

The Association has illustrated its ability in the past to manage the necessary loan repayments and Council agreed in 1999 to act as guarantor for the Association for up to \$300,000.

**POLICY IMPLICATIONS**

NIL

**FINANCIAL IMPLICATIONS**

Council has assisted the Hockey Association in the past when the group upgraded the facilities with a water-based turf. In November 1999, Council provided \$25,000 towards the cost of lighting and a further \$20,000 as an interest free loan to be repaid within 5 years. At this time, Council also increased its guarantee from \$250,000 to \$300,000.

In January 2004, Council advised the Association they could access the Council's depot for fuel for the mower and brush cutter for the maintenance of the site.

## **LEGAL IMPLICATIONS**

The Association has provided a letter from their bank indicating the management of the existing loan portfolio and the Bank indicates its satisfaction and the financial position of the Association at present.

It is recommended to Council that the Association be asked to meet the costs of creating any necessary legal documents to enter into the guarantor arrangement should Council support the matter.

## **ATTACHMENTS**

Letter from Lithgow Hockey Association and letter from their bank advising of financial position

## **RECOMMENDATION**

### **THAT:**

1. Council agree to act as guarantor to the Lithgow Hockey Association for an amount of up to \$275,000;
2. Council seek that the Hockey Association meet all legal costs in drawing up any documentation to be executed between Council and the Association;
3. Council offer a letter of support to the Association indicating Council's support of their actions to seek funds for the upgrade of the existing pitch to water- based surface at the Glanmire grounds.

**ITEM: 10          CORP – 04/09/2006 – ORGANISATIONAL VALUES**

**Report by Group Manager Community and Corporate – K. Woolley**

---

**REFERENCE**

Nil

**SUMMARY**

**COMMENTARY**

As a component of the process of self assessing the position of the organisation through the benchmarking exercise undertaken by Council as preparation for the Department of Local Government's Best Practice Review, a review of the values as listed in Council's Management Plan has been completed.

Council is provided with a refined set of values for consideration.

The values would be included in the 2007/08 Management Plan if adopted by Council and a program of ensuring all staff are aware and comply with the values will be undertaken.

**POLICY IMPLICATIONS**

NIL

**FINANCIAL IMPLICATIONS**

NIL

**LEGAL IMPLICATIONS**

NIL

**ATTACHMENTS**

1. Draft values

**RECOMMENDATION**

**THAT** Council adopt the values.

## **COMMITTEE MEETINGS**

### **ITEM:11           REG - 04/09/06 - TRAFFIC AUTHORITY LOCAL COMMITTEE TO BE HELD ON THURSDAY 13 JULY 2006**

**PRESENT:** Cr Howard Fisher (Chair); Mr Bob Walker (RTA); Sergeant Mark Brown (NSW Police); Mr George Schurr (MLA Representative)

**ALSO IN ATTENDANCE:** Mr Andrew Muir, Mr Matthew Irvine, Mr Paul Creelman (LCC)

**APOLOGIES:** Cr Martin Ticehurst

## **REPORT:**

### **ITEM 1 – MINUTES OF PREVIOUS MEETING**

The Minutes of the previous Traffic Authority Local Committee meeting held on 9 February 2006, are attached for the information and adoption of committee members. The committee is advised that these minutes have not yet been reported by Council, Mr Andrew Muir, Council's Acting Group Manager, Regional Services will be in attendance at this meeting to discuss and explain this matter.

This information is to be noted.

Moved: George Schurr

Seconded: Bob Walker

### **ITEM 2 – BUSINESS ARISING**

As per Item 1, as the previous minutes have not yet been adopted by Council, there can be no business arising from those minutes for consideration at this meeting.

Recommendation:

1. THAT the minutes of the meeting held on 9<sup>th</sup> February 2006, be re-submitted for Council adoption, without Item 9 (Cook Street and Woolworths traffic issues), and that the temporary traffic management measures referred to in Item 9 remain in place, subject to review.
2. THAT in relation to Item 9, the committee and Council note the following:
  - a) Council be aware of the efforts of the Regional Services department to obtain funding to redevelop the Eskbank Street Taxi rank, including the widening of the entrance to Main Street Lane to enable trucks to access the laneway from Eskbank Street;
  - b) A meeting be held between Woolworths management and Council to determine whether smaller trucks can be used to deliver to the store;
  - c) Discussions be held between Woolworths, Council and the Local Member of Parliament, regarding the possibility of the developer purchasing the building on the South-Western corner of the Main Street Lane and Cook Street intersection (Dr Joseph's building), so that the laneway can be widened.

Moved: Cr Howard Fisher

Seconded: George Schurr



### **ITEM 3 – SAFETY CONCERNS - CRANE ROAD LITHGOW**

Correspondence has been received from concerned residents about alleged dangerous actions of drivers using Sandford Avenue and Crane Road Lithgow. The operation of The Secret Creek Restaurant has increased the volumes of traffic using these roads. The specific behaviours raised include:

- Speeding; and
- Cars and motorcycles with loud and noisy exhausts.

Recommendation: THAT the information be referred to the NSW Police (Chifley Highway Patrol) for action.

Moved: George Schurr

Seconded: Bob Walker

### **ITEM 4 – CREATION OF SHARED PARKING AND LOADING ZONES – MAIN STREET, LITHGOW**

The committee has been asked to consider the creation of some shared Loading and Parking Zones in Main Street, Lithgow.

There is a lack of commercial Loading Zones in the Main Street precinct. Previous efforts to install dedicated Loading Zones have been met with considerable opposition from the local businesses closest to the suggested locations.

To combat this, Council Engineers have suggested the creation of two or more shared Loading / Parking Zones. Such zones would be marked as Loading Zone 7am-10am, and then 1 Hour Parking 10am-6pm Monday-Friday, or such times as deemed suitable by the committee.

Similarly, a shared and timed arrangement could also be established between loading zones and bus zones. While a loading zone and a bus zone cannot operate concurrently, it is possible to establish a zone that operates for loading purposes from 6am until 9am or 10am (for example), followed by a bus zoning for the remainder of the day, or as signposted.

Proposed locations are: Main Street Westbound, West of Cook Street Plaza (beyond Taxi rank), and Main Street Eastbound, East of the Cook Street Plaza Crossing.

Recommendation:

1. THAT Council approve the installation of two shared Loading/Parking Zones in Main Street, Lithgow, at Main Street Westbound, West of Cook Street Plaza (beyond Taxi rank), and Main Street Eastbound, East of the Cook Street Plaza Crossing. Loading Zones are to operate from 7am until 10am Monday to Saturday, and are to be of the minimum length allowable under RTA guidelines.
2. THAT Council approach local bus operators to identify any locations where shared bus and loading zones could be established.

Moved: Bob Walker

Seconded: George Schurr

### **ITEM 5 – U-TURNS ON GREAT WESTERN HIGHWAY, MARRANGAROO**

Complaints have been received about West bound trucks and other vehicles performing U-Turns at the intersection of Oakey Forest Road and the Great Western Highway, in order to access the service station located on the East bound side of the highway.

It is recommended by Council officers that the Council refer the matter to the NSW Roads and Traffic Authority and the NSW Police (Chifley LAC), requesting that the 'No U-Turn' signage that exists at this intersection be reviewed and enforced, and that similar signage be installed at the turnoff to Marangaroo Fields and at Reserve Road. Such signage would allow Highway Patrol officers to issue infringement notices to drivers engaging in this high risk manoeuvre.

It is also recommended that a 'No Through Road' sign be installed on Oakey Forest Road, following from a suggestion made by Councillor Thompson at a recent council meeting.

Recommendation:

1. THAT the NSW Roads and Traffic Authority be requested to review existing and install additional 'No U-Turn' signs on the Great Western Highway at the intersections of Oakey Forest Road, Reserve Road and Marangaroo Fields estate;
2. THAT a 'No Through Road' sign be installed on Oakey Forest Road by Council.

Moved: Bob Walker

Seconded: Mark Brown

### **ITEM 6 – PEDESTRIAN CROSSING, ESKBANK STREET LITHGOW**

A complaint has been received regarding the crossing in Eskbank Street Lithgow, immediately adjacent to Mort Street. Traffic turning off Mort Street often fails to see pedestrians using this crossing, and subsequently this traffic is forced to queue in Mort Street. This situation could be avoided by relocating the crossing some distance to the North, placing it in the centre of the Eskbank Street block between Mort and Main Streets (at the front of the Taxi rank).

After inspecting the site, Council officers do not currently recommend the relocation of the crossing, however more detailed investigations should be conducted in conjunction with the School Safety Officer from the NSW Roads and Traffic Authority.

Recommendation: THAT Council officers review pedestrian crossing markings at the intersection of Mort Street and Eskbank Street, Lithgow, and consult with the School Safety Officer from the NSW Roads and Traffic Authority regarding suitable treatments for the area.

Moved: Mark Brown

Seconded: Howard Fisher

### **ITEM 7 – INTERSECTION OF SUNNY CORNER/PORTLAND ROAD AND MEADOW FLAT ROAD**

Following two motor vehicle collisions at the above named intersection, Council has been requested to review the priority of this intersection, giving priority to traffic travelling from the Great Western Highway (Meadow Flat) through to Portland.

At present, traffic travelling North/South to and from Sunny Corner has natural priority, however this route is the minor route and carries only a small volume of traffic compared with the Portland

route. Further, the Meadow Flat – Sunny Corner road becomes very narrow to the North of this intersection, a reflection of the fact that it is not as heavily used as the Portland route.

Recommendation:

1. THAT signage and line marking works be undertaken at the intersection to provide better roadway delineation and directional signage. This is to include a marked 'Give Way' treatment on Portland Road, 'Reduce Speed' and intersection advisory signage, and new directional signage to the localities of Meadow Flat, Portland and Sunny Corner;
2. THAT Council implement a vegetation management plan for the intersection to ensure adequate sight distances are available to drivers.

Moved: George Schurr

Seconded: Bob Walker

### **ITEM 8 – INTERSECTION OF CULLENBENBONG, GANGBENANG AND MARSDEN SWAMP ROADS**

In 2005, Council reconstructed a long section of Gangbenang Road, between Lowther Siding Road and the Cullenbenbong/Marsden Swamp Road intersection.

As part of the works, the priority of the intersection was changed to favour traffic turning into and from Cullenbenbong Road. Previously, Gangbenang Road simply became Marsden Swamp Road, and traffic continuing straight ahead along this route had right of way.

Temporary arrangements including a Stop sign and a marked turn bay have been trialled in the area. Following numerous inspections and correspondence with residents of both Cullenbenbong and Marsden Swamp Roads, it is clear that these temporary arrangements are not working, and present a danger to traffic using the intersection.

It is recommended that Council explore two options, these being to return the 'natural priority' to Marsden Swamp road and install a 'Give Way' sign on Cullenbenbong Road, or; Install a small, mountable roundabout at the location, providing three way priority where a 'Give way to the right' road rule will apply to all traffic.

Recommendation:

1. THAT Council undertake temporary works to improve sight lines at the intersection, including the removal of the earth bank between Cullenbenbong and Marsden Swamp Roads;
2. THAT detailed design plans be commissioned for an intersection that includes a marked 'slip lane' for traffic entering Gangbenang Road from Marsden Swamp Road;
3. THAT residents be informed of the proposal.

Moved: Bob Walker

Seconded: Mark Brown

### **ITEM 9 – RANGE ROAD, MEADOW FLAT (MR 557)**

A complaint has been received regarding the volume and behaviour of trucks using Main Road 557, or Range Road. This road has recently had a considerable amount of work undertaken, however there is still a section of new, unsealed road that has not been opened to traffic. Residents seek to have this section opened as soon as possible, to reduce the likelihood of a traffic accident on this road.

Recommendation: THAT the information be received, and the issue be referred to Council for budgetary considerations.

Moved: Cr Fisher

Seconded: George Schurr

#### **ITEM 10 – PARKING OUTSIDE GUMNUT HOUSE AND REQUEST FOR 40KM SPEED LIMIT**

Gumnut House in Proto Avenue have written to Council requesting that timed parking restrictions be implemented in Proto Avenue, to improve safety around the child care facility during peak pick up and drop off times. Such restrictions could be based on the existing 15 minute parking restrictions that operate during school AM and PM peaks in the local area.

Gumnut House also requests that a 40 km/h speed limit be installed in Proto Avenue to improve pedestrian safety.

Recommendation:

1. THAT Council install timed parking in Proto Avenue immediately outside Gumnut House, restricting vehicles to 15 minute parking between the hours of 8am to 9.30am, and 2.30 pm and 4pm, Monday to Friday.

Moved: Mark Brown

Seconded: Bob Walker

#### **ITEM 11 – TRAFFIC CONCERNS, ST JOSEPHS SCHOOL, PORTLAND**

The P&F from St Joseph's School, Portland, has written to Council expressing concerns about traffic movements around the school.

Instruction received from the NSW Roads and Traffic Authority School Safety Officer, directs Council to refer all such correspondence to the RTA for investigation and determination.

Recommendation: THAT Council refer this matter to the NSW Roads and Traffic Authority School Safety Officer for investigation and determination, and that Council advise the St Joseph's School P&F that all future concerns relating to school children crossing roads immediately adjacent to the school should be referred to the RTA.

Moved: Cr Fisher

Seconded: George Schurr

#### **GENERAL BUSINESS**

There being no further business, the meeting closed at 3.25pm.

## TRAFFIC AUTHORITY LOCAL COMMITTEE HELD ON 9<sup>th</sup> FEBRUARY 2006

### PRESENT:

Cr Howard Fisher (Chair); Mr Bob Walker (RTA); S/C Mick Shepherd (NSW Police); Mr George Schurr (MLA representative)

### ALSO IN ATTENDANCE:

Matt Irvine & Paul Creelman (LCC); S/O Steve Douglas (NSWFB); Dr Joseph (Cook St); Supt. Tom Shirt (NSW RFS); Mr Graham Jones (Jones Bros); Mr Peter Flynn (Lithgow Taxis)

### APOLOGIES:

Cr Martin Ticehurst

### REPORT

#### ITEM 1 - MINUTES

The Minutes of the previous Traffic Authority Local Committee meeting held on 8 December 2005, be taken as read and confirmed.

Moved: Bob Walker

Seconded: George Schurr

#### ITEM 2 – BUSINESS ARISING

Additional information can be presented in relation to the Disabled parking bay in Main Street for Dr Dearin's surgery. The lift at surgery is only for goods, and is not approved for the carriage of people. Thus, the issue of relocating the disabled bay closer to the surgery remains outstanding.

Recommendation: THAT the information be received.

Moved: Bob Walker

Seconded: George Schurr

#### ITEM 3 – SAFETY CONCERNS- INTERSECTION OF DUCKMALOI ROAD AND KARAWINA DRIVE, OBERON

Correspondence has been received from The Oberon Council regarding the intersection of Duckmaloi Road and Karawina Drive, after Mr Steve Patterson of Karawina Drive wrote to Oberon Council repeating concerns he has already raised with both Lithgow City Council and the NSW RTA.

Oberon Council have indicated that they can undertake minor remedial works at the intersection and have already provided an estimate to the RTA. Given that this area is within the Lithgow LGA, permission for such works would need to be approved by Lithgow Council.

As the road is under the control of the RTA, Council awaits direction from the RTA in this matter.

The Committee recommends that the information be received.

Moved: George Schurr

Seconded: Bob Walker

**ITEM 4 – TRAFFIC SAFETY CONCERNS AT LITHGOW PUBLIC SCHOOL**

Correspondence has been received from Mr Scott Willis who resides in Eskbank Street. Mr Willis is concerned about traffic and pedestrian movements in Eskbank Street outside Lithgow Public School.

Council's Road Safety Officer, Mr Matthew Irvine, has recently overseen a number of improvements to this area under the direction of the NSW RTA School Safety Officer, Mrs Sharon Grierson. Mr Irvine has also since met with Mr Willis and explained that a Crossing Supervisor will now be working at this location on all School Days.

Mr Willis has suggested that, in addition to the recent upgrades, some parking restrictions be implemented on the western side of Eskbank Street. This will ensure that parents dropping children off at school have somewhere to legally park. At present all available parking is taken up by teachers meaning that many parents double park.

The Committee recommends that Council's Road Safety Officer consult residents at 28, 30 & 32 Eskbank Street regarding suggested parking restrictions. If support for restrictions is unanimous, Council proceed and implement 15 minute parking between 8.00am and 9.30am and 2.30pm and 4.00pm

Moved: George Schurr

Seconded: Bob Walker

**ITEM 5 – JENOLAN CAVES ROAD AND DUCKMALOI ROAD INTERSECTION**

Council is in receipt of a copy of a letter sent to the RTA from The Oberon Council in relation to the intersection of Jenolan Caves Road and Duckmaloi Road. The Oberon Council is concerned that a new concrete wall installed to protect property on the eastern side of Jenolan Caves Road may in fact present a considerable risk to the safety of road users.

Whilst the intersection is the responsibility of the RTA, Lithgow Council should monitor this situation as it is within our LGA boundary.

The Committee recommends that the information be received.

Moved: Mick Shepherd

Seconded: Bob Walker

**ITEM 6 – ANGLE PARKING IN PADLEY STREET, LITHGOW**

A three month trial of 45 degree rear to kerb angle parking in Padley Street, Lithgow concluded in mid January 2006. Council Officers monitored parking in Padley Street throughout the trial which has proven successful. Council received only three objections via telephone prior to the commencement of the trial, and no objections have been recorded since the trial began.

As this new arrangement has successfully eased parking congestion in Padley Street, Council Officers recommend that the 45 degree rear to kerb angle parking be implemented on a permanent basis.

The Committee recommends that the 45 degree rear to kerb angle parking be implemented on a permanent basis.

Moved: Bob Walker

Seconded: George Schurr

**ITEM 7 – SPEED LIMIT – HARTLEY VALE ROAD**

Correspondence has been received from Mrs Lesley Townsend regarding the speed limit in Hartley Vale Road. Mrs Townsend is concerned about the speed of vehicles on this road and suggests that a speed limit be implemented here.

This area is currently unrestricted. Council Officers suggest that a speed limit of 80 km/hr would be appropriate from the intersection of Hartley Vale Road and Browns Gap Road, extending to the end of the sealed section of Hartley Vale Road in Hartley Vale.

The Committee recommends that Council contact the RTA to request that an 80 km/hr speed limit be implemented on the sealed section of Hartley Vale Road.

Moved: Cr Fisher

Seconded: George Schurr

#### **ITEM 8 – SMOKE WARNING SIGNS – ZIG ZAG RAILWAY**

NSW Rural Fire Service have requested that Council or the RTA install advisory signs at selected locations on Chifley Road advising motorists that steam trains operate in the area and that smoke may be visible.

During recent hot summer weather volunteer fire fighters have been called out through the 000 emergency line to several smoke sightings in the area. On all occasions the smoke was identified as smoke from the Zig Zag trains.

As Chifley Road forms part of the Bells Line Highway Council Officers believe that these signs should be installed by the RTA.

The Committee recommends that Council write to the RTA endorsing the request for warning signs that read 'Steam Trains Operate in this Area' or suitable signage as determined by the RFS and RTA.

Moved: Cr Fisher

Seconded: Mick Shepherd

#### **ITEM 9 – TRUCK MOVEMENTS – COOK STREET/ESKBANK STREET & MAIN STREET LANE, LITHGOW**

The Committee has been asked to recommend a suitable permanent solution to the problems associated with trucks accessing the Woolworths loading dock. The parking in Cook Street that was removed as a temporary measure should be reinstated, a possible solution is to widen the access to Main Street Lane on the western side of Eskbank Street.

The Committee recommends:

- a) THAT Council Engineers undertake the following works:
1. Install a 'No U-Turn' sign in Cook Street;
  2. Review and update existing 'One Way' and 'No Entry' signage in Main Street Lane;
  3. Reduce the length of the temporary 'No Stopping' zone in Cook Street to the minimum distance necessary to allow trucks to safely turn into Main Street Lane;
  4. Re-install 15 Minute Parking in the reclaimed section of Cook Street;
  5. Install 15 Minute Parking in the existing 'No Stopping' zone outside Dr Joseph's old Surgery;

And:

- b) THAT Council pursue a proper planning solution to the turn path problem by examining options for purchasing affected properties in the area.

Moved: George Shurr

Seconded: Bob Walker

**ITEM 10 – GENERAL BUSINESS**

S/O Douglas raised his objection to the blanket 50 km/h speed limit in Lithgow, claiming that it has increased response times to fires by up to 1 minute.

Recommendation: THAT the information be received.

Moved: Cr Fisher

Seconded: George Schurr



## QUESTIONS WITHOUT NOTICE

Nil.