



**Building Code of Australia building classification**

Nominated on the development consent

**Builder/Owner Builder**

(if known) to be completed in the case of proposed residential building work

Name: .....

Address: .....

Contractor Licence No./Permit No in case of Owner Builder: .....

**Required attachments**

see note 1 and 2

- note 1 details the information that must be submitted with an application for a construction certificate for proposed subdivision or building works
- note 2 details the information that may be submitted with an application for a construction certificate for proposed building work

**Schedule** (for building work only)

- the attached schedule is required to be completed for the purposes of providing information to the Australian Bureau of Statistics

**Date of Receipt**

Date Received .....

(to be completed by certifying authority)

## SCHEDULE TO CONSTRUCTION CERTIFICATE APPLICATION

### Particulars of the Proposal

What is the area of the land (m<sup>2</sup>):.....

Gross floor area of existing building(s) (m<sup>2</sup>):.....

What are the current uses of all or parts of the building(s)/land?:.....

(If vacant state vacant):.....

Location Use

.....

.....

.....

Does the site contain a dual occupancy?:.....

What is the gross floor area of the proposed addition or new building(s) (m<sup>2</sup>):.....

What are the proposed uses of all parts of the building(s)/land?:.....

Location Use

.....

.....

.....

Number of pre-existing dwellings:.....

Number of dwellings to be demolished:.....

How many dwellings are proposed?:.....

How many storeys will the building consist of?:.....

### Materials to be Used

Place a tick (≤) in the which best describes the materials the new work will be constructed of:

<b>Walls</b>	<b>Code</b>	<b>Roof</b>	<b>Code</b>	<b>Floor</b>	<b>Code</b>
brick veneer	12	aluminium	70	concrete	20
full brick	11	concrete	20	timber	10
single brick	11	concrete tile	10	other	80
concrete block	11	fibrous cement	30		
concrete/masonry	20	fibreglass	80	<b>Frame</b>	<b>Code</b>
concrete	20	masonry/terracotta shingle tiles	10	timber	40
steel	60	slate	20	steel	60
fibrous cement	30	steel	60	other	80
hardiplank	30	terracotta tile	10		
timber/weatherboard	40	other	80		
cladding-aluminium	70	unknown	90		
curtain glass	50				
other	80				
unknown	90				



**Notes for Completing  
Combined Development Application/Construction Certificate**

**Note 1** The following information must accompany applications for a construction certificate for building and subdivision work.

**Building Work**

In the case of an application for a construction certificate for **building work**:

- a) copies of compliance certificates relied upon;
- b) four (4) copies of detailed plans and specifications

The plan for the building must be drawn to a suitable scale and consist of a general plan and a block plan.

The general plan of the building is to:

- \* show a plan of each floor section
  - \* show a plan of each elevation of the building
  - \* show the levels of the lowest floor and of any yard or unbuilt on area belonging to that floor and the levels of the adjacent ground
  - \* indicate the height, design, construction and provision for fire safety and fire resistance (if any)
    - Where the proposed building work involves any alteration or addition to, or rebuilding of, an existing building the general plan is to be coloured or otherwise marked to the satisfaction of the certifying authority to adequately distinguish the proposed alteration, addition or rebuilding.
    - Where the proposed building work involves a modification to previously approved plans and specifications the general plans must be coloured or otherwise marked to the satisfaction of the certifying authority to adequately distinguish the modification.
- The specification is:
- \* to describe the construction and materials of which the building is to be built and the method of drainage, sewerage and water supply
  - \* state whether the materials proposed to used are new or second hand and give particulars of any second hand materials to be used
  - c) where the application involves an alternative solution to meet the performance requirements of the BCA, the application must also be accompanied by:
    - \* details of the performance requirements that the alternative solution is intended to meet, and
    - \* details of the assessment methods used to establish compliance with those performance requirements
  - d) evidence of any accredited component, process or design sought to be relied upon;
  - e) except in the case of an application for, or in respect of, a class 1a or class 10 building:
    - \* a list of any fire safety measures that are proposed to be implemented in the building or on the land on which the building is situated, and
    - \* if the application relates to a proposal to carry out any alteration or rebuilding of, or addition to, an existing building, a separate list of such of those measures as are currently implemented in the building or on the land on which the building is situated.

The list must describe the extent, capability and basis of design of each of the measures concerned.

**Subdivision Work**

In the case of an application for a construction certificate for **subdivision work**:

- a) copies of compliance certificate relied upon
- b) 4 copies of detailed engineering plans. The detailed plans may include but are not limited to the following:
  - \* earthworks
  - \* roadworks
  - \* road pavements
  - road furnishings
  - stormwater drainage
  - water supply works
  - sewerage works
  - landscaping works
  - erosion control works

Where the proposed subdivision work involves a modification to previously approved plans the plans must be coloured or otherwise marked to the satisfaction of the certifying authority to adequately distinguish the modification.

**Note 2 Home Building Act Requirements**

In the case of an application for a construction certificate for residential building work (within the meaning of the *Home Building Act 1989*) attach the following:

- a) in the case of work by a licensee under that Act:
  - (i) a statement detailing the licensee's name and contractor licence number, and
  - (ii) documentary evidence that the licensee has complied with the applicable requirements of that Act\*, or

- b) in the case of work done by any other person:
  - (i) a statement detailing the person's name and owner-builder permit number, or
  - (ii) a declaration signed by the owner of the land, to the effect that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of **owner-builder work** in section 29 of that Act.
- \* A certificate purporting to be issued by an approved insurer under Part 6 of the *Home Building Act 1989* to the effect that a person is the holder of an insurance contract issued for the purposes of that Part, is sufficient evidence that the person has complied with the requirements of that Part.

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